



Standish Community High School

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Executive Headteacher: Mr A Pollard BA (Hons) MA NPQH
Head of School: Mrs L Barker BA (Hons)
When replying please ask for:

January 2019

Dear Parent/Carer

Year 9 Parents' Evening

Please accept this cordial invitation to the Year 9 Parents' Evening to be held on Thursday, 31st January 2019. Staff consultations will begin at 4.00 pm in the Sports Hall area.

I hope that you will be able to attend this very important evening in order to discuss your daughter/son's progress and future development with members of staff.

Students are not required to attend in full school uniform but if they choose to it must be worn smartly and correctly.

To make the booking of appointments more straight forward and efficient, bookings can now be made online using our Parents' Evening Booking System. We have enclosed a guide of how the system works. The system will open for bookings on 17th January at 9 am and close on 30th January at 3 pm, so please make your bookings during this period.

The use of an online system means you can directly book appointments with your daughter/son's teachers, get email confirmation of appointments or any changes to appointments and note any issues you wish to discuss. Please note that you will only be able to make an appointment with one of your daughter/son's science teachers who will speak for all science teachers.

If you don't have access to the Internet then you can still make appointments by contacting Mrs K Gaskell on the main school number; also If you have issues with the system then please email parentsevening@standishchs.wigan.sch.uk or again contact Mrs K Gaskell.

If you are unable to attend then it is important that you let us know via the system by clicking on the **I'm unable to attend** link.

Yours sincerely

L Barker
Head of School